

Barnardo's asks Bramble.cc to plan the implementation of its information management strategy...

Barnardo's is a registered charity with approximately 4900 staff, based with a head office in Barkingside, Essex, nine regional hubs, and a further 350-400 sites including a number of shops and schools which are located throughout the UK. It is one of the leading UK children's charities, offering a wide range of support services for children, young people and their families, helping children who are young carers, for example, those looking after a sick or disabled relative. Approximately 80% of the funds to run the charity come from work as a result of statutory competition, the other 20% come from voluntary and legacy donations, but this is declining. As a result the charity is now being run more as a commercial venture and less like a charity.

Barnardo's plans to move head office to new accommodation in Barkingside. As part of this move, it has agreed a vision of a "less paper environment", and now needs to move forward with a project to achieve this. The project needs to consider the wider requirements of information management across Barnardo's, specifically in relation to document management (day-to-day working) and records management (longer term preservation, archiving and/or destruction), and both electronic and paper requirements need to be considered. Additional drivers include the increasing impact of the Freedom of Information Act and

Business change will be required in order to achieve consistent best practice across Barnardo's and to achieve benefits in information sharing, efficiency, effectiveness, reduced risk, and improve the value of information as a key asset. The requirements of nine regional offices and other outlets will need to be considered along with those of the head office.

Recommendations for the way forward for information management for Barnardo's were contained in the report from a previous piece of work carried out by Bramble.cc, including around governance, information architecture, records management policies, and improvements to the existing Livelink system. Barnardo's requires this to be reviewed in the light of the new vision for a less paper environment and planned move, and to provide a practical, pragmatic and achievable project plan, in detail, for implementing the change. The requirement is also to assist Barnardo's with initiating the project.

Bramble.cc were able to provide Barnardo's with a review of the current status and 2 pragmatic approaches on how it can best initiate the chosen approach.